



**JAMHURI YA MUUNGANO WA TANZANIA**  
**WIZARA YA UCHUKUZI**  
**CHUO CHA TAIFA CHA USAFIRISHAJI**



## **MUONGOZO WA JINSI YA KUTENGENEZA NENO SIRI.**

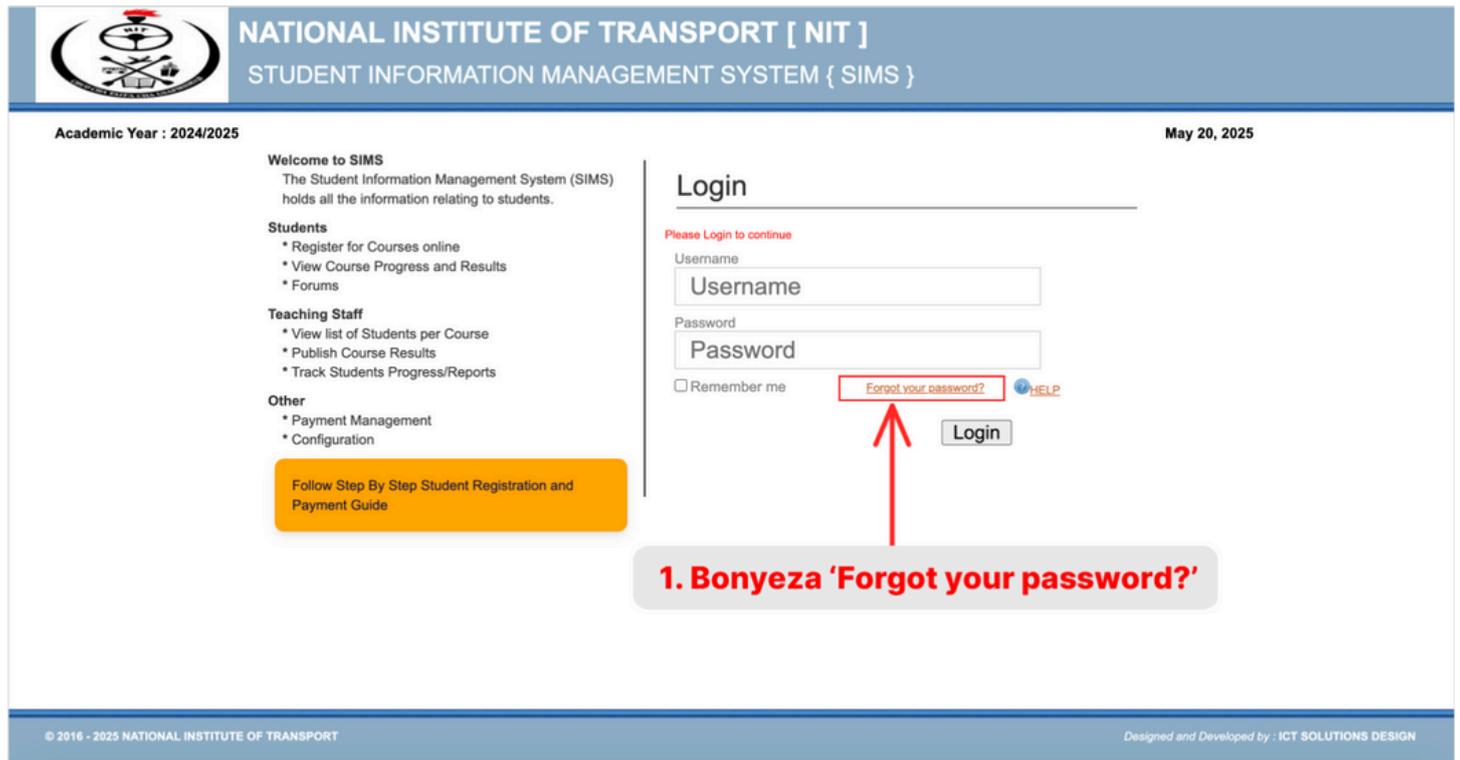
Huu ni mwongozo wa hatua kwa hatua wa jinsi ya kuweka upya nenosiri lako katika Mfumo wa Usimamizi wa Taarifa za Wanafunzi (SIMS) wa Chuo cha Taifa cha Usafirishaji (NIT):

### **MUHIMU:**

**Neno siri lazima lifuate masharti ya sera ya neno siri yaliyoainishwa hapa chini:**

- Neno siri lazima liwe na angalau herufi nane (8).
- Neno siri lazima liwe na angalau herufi moja (1) kubwa.
- Neno siri lazima liwe na angalau herufi moja (1) ndogo.
- Neno siri lazima liwe na angalau nambari moja (1).
- Neno siri lazima liwe na angalau alama moja (1) maalum, kwa mfano: @, !, ?, #
- Neno siri halipaswi kurudiwa kutoka kwa maneno siri manne (4) ya mwisho uliyowahi kutumia.

**1. Bonyeza 'Forgot password?':** Katika ukurasa wa kuingia wa SIMS, bonyeza Kiungo (link) yenye maandishi "Forgot your password?".

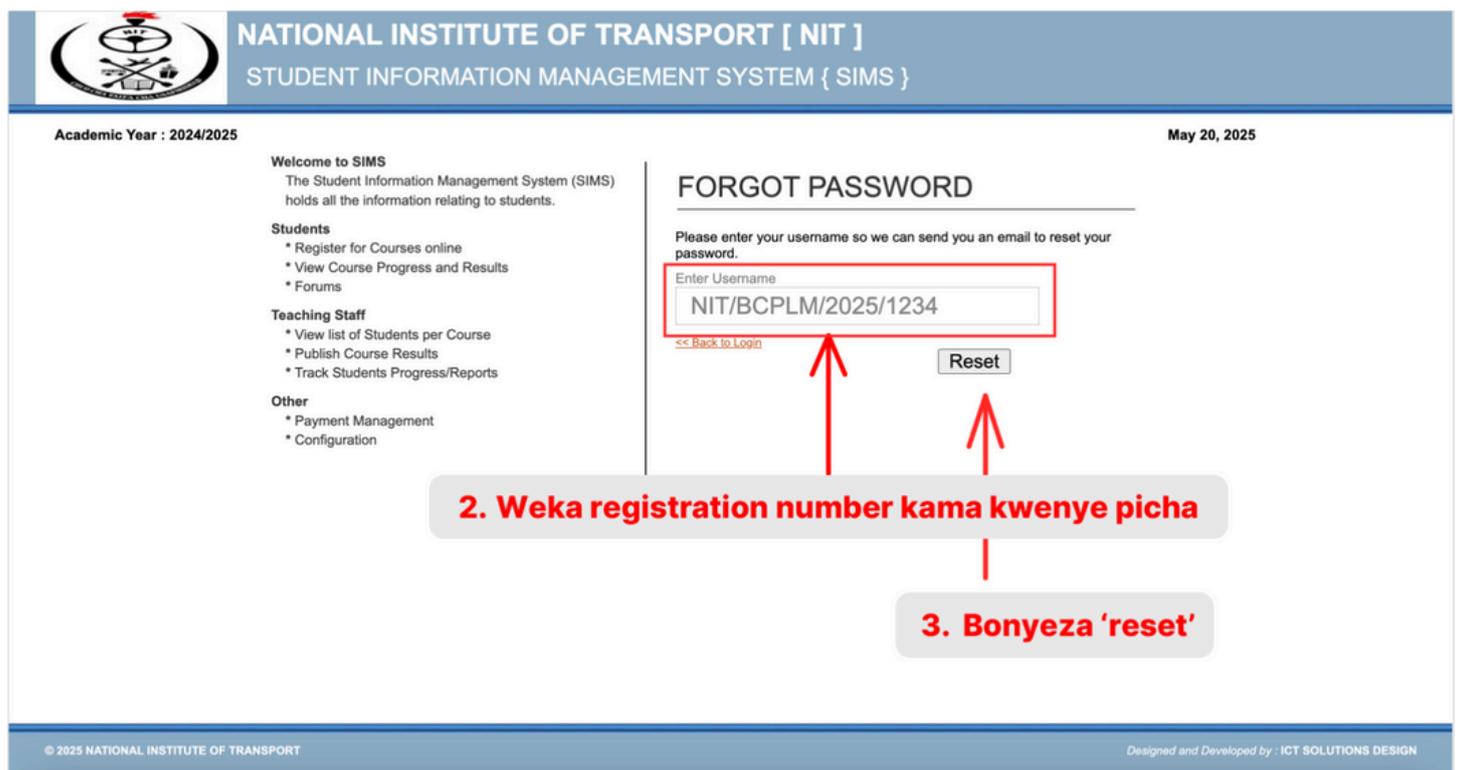


The screenshot shows the login page of the National Institute of Transport (NIT) Student Information Management System (SIMS). The page header includes the NIT logo, the title "NATIONAL INSTITUTE OF TRANSPORT [ NIT ] STUDENT INFORMATION MANAGEMENT SYSTEM { SIMS }", the academic year "2024/2025", and the date "May 20, 2025". The left sidebar contains a "Welcome to SIMS" message and a list of menu items under "Students", "Teaching Staff", and "Other". The main content area is titled "Login" and contains a "Please Login to continue" message, a "Username" input field, a "Password" input field, a "Remember me" checkbox, a "Forgot your password?" link, a "HELP" icon, and a "Login" button. A red arrow points from a callout box below to the "Forgot your password?" link.

**1. Bonyeza 'Forgot your password?'**

**2. Weka namba yako ya usajili:** Kwenye ukurasa wa "FORGOT PASSWORD", weka namba yako ya usajili (mfano: NIT/BCPLM/2025/1234) kwenye sehemu ya "Enter Username".

**3. Bonyeza 'reset':** Baada ya kuweka namba yako ya usajili, bonyeza kitufe (Button) ya "Reset".



The screenshot shows the "FORGOT PASSWORD" page of the SIMS. The page header is identical to the login page. The main content area is titled "FORGOT PASSWORD" and contains a "Please enter your username so we can send you an email to reset your password." message. Below this is an "Enter Username" input field containing the text "NIT/BCPLM/2025/1234", a "<< Back to Login" link, and a "Reset" button. Two red arrows point from callout boxes below to the "Enter Username" field and the "Reset" button.

**2. Weka registration number kama kwenye picha**

**3. Bonyeza 'reset'**

**4. Jaribu tena ikiwa utapata ujumbe wa hitilafu:** Ikiwa utapata ujumbe unaosema "Unable to Reset Password", rudia tena hatua namba 2 na 3.

**NATIONAL INSTITUTE OF TRANSPORT [ NIT ]**  
STUDENT INFORMATION MANAGEMENT SYSTEM { SIMS }

Academic Year : 2024/2025 May 20, 2025

Welcome to SIMS  
The Student Information Management System (SIMS) holds all the information relating to students.

**Students**

- \* Register for Courses online
- \* View Course Progress and Results
- \* Forums

**Teaching Staff**

- \* View list of Students per Course
- \* Publish Course Results
- \* Track Students Progress/Reports

**Other**

- \* Payment Management
- \* Configuration

**FORGOT PASSWORD**

Unable to Reset Password ← **4. Kama ukipata ujumbe huu, rudia tena hatua namba 2 na 3**

Please enter your username so we can reset your password.

Enter Username

Username

[← Back to Login](#)

Reset

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## 5. Angalia barua pepe yako

Baada ya kuweka namba sahihi, fungua barua pepe yako na uangalie ujumbe kutoka SIMS NIT. utapata ujumbe wenye kichwa cha habari "Password Reset".

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Follow Step By Step Student Registration and Payment Guide

**Login**

Password Reset Email Sent ← **5. Utapata ujumbe huu, hivyo fungua barua pepe (email) yako na uangalie ujumbe kutoka SIMS NIT.**

Username

Username

Password

Password

Remember me

Forgot Password

Login

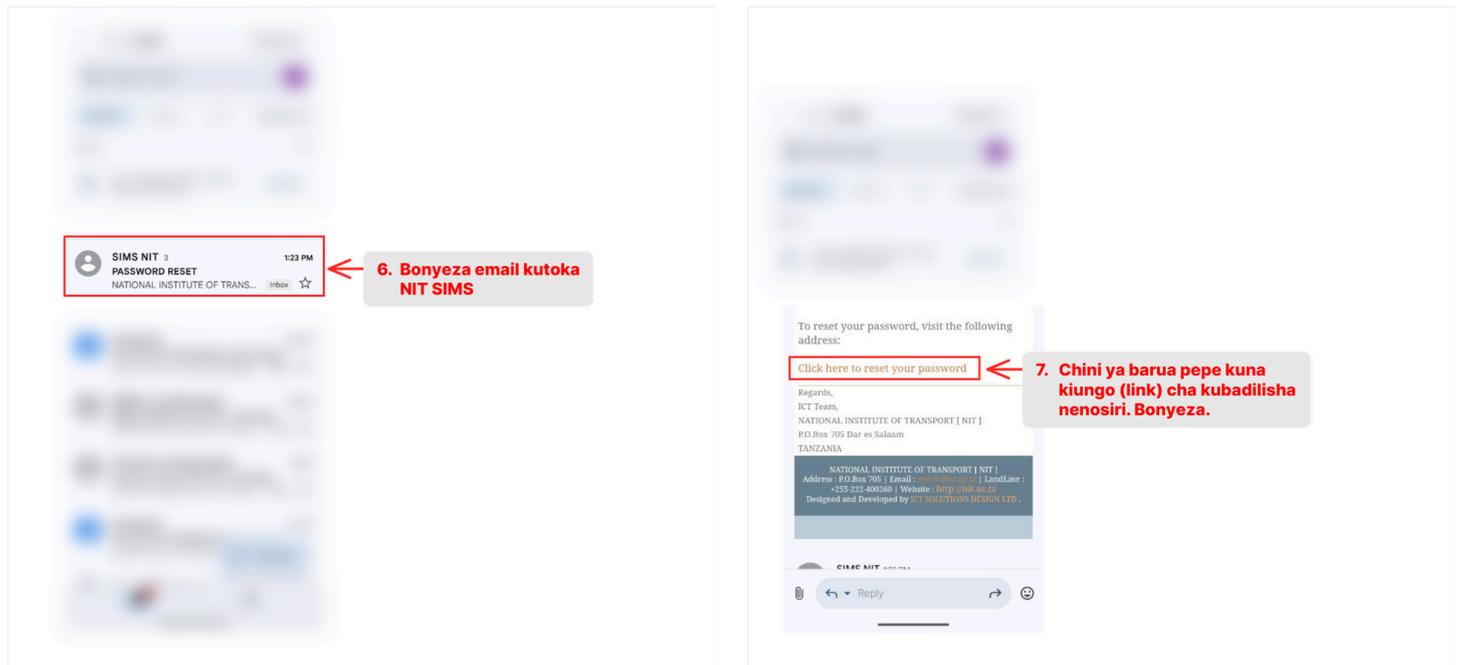
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## 6. Bonyeza barua pepe kutoka NIT SIMS

Kwenye kikasha (Inbox) yako, bonyeza barua pepe yenye kichwa "PASSWORD RESET" kutoka SIMS NIT.

## 7. Bonyeza Kiungo (link) ya kuweka upya nenosiri

Ndani ya barua pepe, utapata Kiungo (link) yenye maandishi "Click here to reset your password". Bonyeza Kiungo (link) hiki.



**8. Weka nenosiri jipya** Utaelekezwa kwenye ukurasa wa "CHANGE PASSWORD". Weka nenosiri lako jipya kwenye sehemu ya "New Password (at least 8 characters long)". Hakikisha nenosiri linafuata sera ya nenosiri iliyoainishwa (angalau herufi 8, herufi kubwa, herufi ndogo, namba, na herufi maalum).

**9. Rudia nenosiri jipya** Rudia nenosiri lile lile jipya kwenye sehemu ya "Confirm New Password".

## 10. Bonyeza 'Change Password'

Baada ya kuweka na kuthibitisha nenosiri jipya, bonyeza kitufe (Button) ya "Change Password".



Academic Year : 2024/2025

May 20, 2025

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Mfano wa password: **CookieJar2019##**

### CHANGE PASSWORD

New Password (at least 8 characters long):

8. Weka password mpya

Confirm New Password:

9. Rudia password mpya

Change Password

NOTE : Password Policy

1. Password must have at least Eight (8) characters
2. Password must have at least one (1) upper case
3. Password must have at least one (1) lower case
4. Password must have at least one (1) numeric
5. Password must have at least one (1) Special character Eg @,!,?,#
6. Password must not repeated from last four (4) changed

10. Bonyeza 'Change Password'

Zingatia

**11. Ujumbe wa mafanikio** Ukifanikiwa, utapata ujumbe unaosema "Password Successfully Changed. Account information Successfully Updated." Sasa unaweza kuingia kwenye SIMS ukitumia nenosiri lako jipya.



Academic Year : 2024/2025

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### Login

Password Successfully Changed  
Account Information Successfully Updated

11. Utapata ujumbe huu

Username

Password

Remember me

[Forgot your password?](#)

[HELP](#)

Login